

## BOARD MEETING MINUTES

January 19, 2021 • 5:00 – 7:00 PM

In Attendance (Virtual Meeting)		Absent
Steve Brooks	Dan Bilderback	Jared Gracie
Erin Bair	Tammy Marino	
D.J. Netz	Caroline Olfert	
Ann Baus		
Shane von Schlempp		
Kerri Nussbaum		
		Guests

### ROLL CALL (Steve Brooks)

Sufficient members were present, and quorum established.

### APPROVAL OF AGENDA (Steve Brooks)

A motion was made by Shane and seconded by Dan to approve the agenda. Motion approved.

### APPROVAL OF PREVIOUS MEETING MINUTES (Steve Brooks)

A motion was made by Erin and seconded by Shane to approve the meeting minutes from January. Motion approved.

### Approval of Financial Report (D.J. Netz)

A motion was made by Shane and seconded by Tammy to approve the financial report as presented.

### STANDING AGENDA ITEMS

**Director Reports:** Each board member provided updates to their assignments from Monday.com. Additional documents have been added to the Board Resources section in Monday.com.

**ATD CARE Moment:** Erin and Ann reported that the 2020 CARE Survey was successfully submitted by the January 15<sup>th</sup> early bird deadline.

### NEW BUSINESS

**Annual Financial Review:** The response task for the 2020 internal financial review report has been placed on the board backlog for 2021.

**Partnerships:** Tammy proposed some definitions around chapter partnerships. A motion was made by Erin and seconded by Caroline to approve the new definitions. Motion approved.

**Course Evaluation Process:** Caroline and Tammy continued a discussion about the status of the chapter event evaluation process.

**Professional Development:** Caroline and Tammy continued a discussion about professional development programs for the chapter.

**Retreat Prep:** Steve described the expectations for the upcoming board retreat, which will focus on the 2021 operating plan that Erin established.

**2020 Conference:** The board discussed the feasibility of proceeding with an in-person conference in 2020 at the Sheraton Hotel. The Sheraton will extend our current agreement to execute an event in 2022. A motion was made by Kerri and seconded by Erin to postpone an in-person conference until 2022. D.J. will work with the Sheraton Hotel to secure a date for 2022.

**ADJOURNMENT:**

A motion was made by Erin and seconded by Tammy to adjourn. Motion carried.

**NEXT MEETING: February 16<sup>th</sup>, 2021, 5:00 – 7:00 PM with Zoom**

Respectfully Submitted,  
D.J. Netz  
Director of Board Operations