April 19, 2022 • 5:00 – 7:00 PM

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| **In Attendance (Virtual Meeting)**  | **Absent**Ann Baus  |
| Steve BrooksD.J. NetzJenny Keesey  | Jared Gracie Caroline Olfert  |
| **Guests** |

**ROLL CALL (Steve Brooks)**

Sufficient members were present, and quorum established.

**APPROVAL OF AGENDA (Steve Brooks)**

A motion was made by Jenny and seconded by Caroline to approve the agenda. Motion approved.

**Approval of Financial Report (D.J. Netz)**

A motion was made by Caroline and seconded by Jenny to approve the March financial report. Motion approved.

**Business Manager Update**

The business manager was not in attendance. Steve will forward the calendar invitation for the May NAC meeting to the board members.

**NEW BUSINESS**

**In Person Events:** Steve facilitated a discussion about an approach to begin offering events in person. Potential events include a Kevin Siegel program in September, a gathering in Eugene in July, and a chapter meeting at the Lucky Lab on Quimby street.

**Fundamentals of Training:** Caroline provided updates on the FOT program. New modules have been created: Learner Analysis and Virtual Facilitation. The course materials will be ready by May 2nd, to be piloted in May and June. Two FOT instructors, Jillian Douglas and Jennifer Webster, are concluding their FOT service. Caroline is interviewing candidates on April 29th.

**Speaker Interest Forms:** A request will be sent to the business manager to grant access to all board members to the speaker interest form.

**ADJOURNMENT:**

For the good of the order, Steve indicated that a Thank You message should be sent to Jillian Douglas and Jennifer Webster, to acknowledge their multiple years of service. A motion was made by Jared and seconded by D.J. to adjourn. Motion carried.

**NEXT MEETING: June 21, 2022, 5:00 – 6:30 PM with Zoom**

Respectfully Submitted,

D.J. Netz

Director of Board Operations