January 17, 2023 • 5:00 – 6:30 PM

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| **In Attendance (Virtual Meeting)** | **Absent** |
| Steve Brooks  D.J. Netz  Ann Baus  Amy Reid  Kristelle Bernabe  + Sam Schultz (appointed Dir. Of Events) |
| **Guests**  Annie Beckstrom (Assoc. Dir. Of Membership) |

**ROLL CALL**

Sufficient members were present, and quorum established.

**APPROVAL OF AGENDA**

A motion was made by D.J. to approve the agenda. Amy seconded. Motion approved.

**Approval of Minutes**

A motion was made by Amy to approve the minutes from the December board meeting. Kristelle seconded. Motion approved.

**Approval of Financial Report**

December report was delayed due to year-end preparations. Will approve in a future Board meeting.

**Business Manager Update**

Our Liability Insurance went up quite a bit so I have asked Linda to call and find out why and possibly look at other vendors to help reduce the rate.

Taxes are top of mind and we will be providing the CPA with the information for the first part (non-employee 1099's). We’re also seeking advice about registered agent services.

**DIRECTOR UPDATES**

* Learning lunches are scheduled.
* We’re researching the possibility of business cards for new members.
* We postponed the January chapter meeting.

**NEW BUSINESS**

* Appointment of Sam Schultz to Director of Events. D.J. moved and Amy seconded. Motion approved.
* Board business was covered: Retreat preparations + meetings rescheduled to last Tuesday in April, June, and Sept.
* Approval of 2023 Budget postponed until next meeting.

**ADJOURNMENT:**

A motion was made by Amy to adjourn. Kristelle seconded. Motion carried.

Respectfully Submitted,

Steven Brooks

Director of Board Operations